## **HEALTH/LIFE SAFETY ANNUAL INSPECTION CHECKLIST (ROE)**

## **Administrative and General Building Requirements**

□ Safety reference plans (1) □ School safety drills (2) □ Annual review of crisis plans (3) □ Hold-open devices (4) □ Unobstructed exits (5) □ Emergency lighting + exit signs (6) □ Testing of emergency lighting (7) □ Flam/comb liquids + chemicals (8) □ Fire alarm system (9)	☐ Fire alarm audibility (10) ☐ Manual fire alarm station (11) ☐ ITM of fire alarm systems (12) ☐ Functional sprinkler system (13) ☐ Clearance above storage (14) ☐ Functional standpipe system (15) ☐ Fire extinguishers (16) ☐ Safety glazing (17)* ☐ Shower/eye wash stations (18)*	☐ Extension cords/☐ Electrical system☐ Carbon Monoxid	tation (20) 21) decorations (22) ing and floor finishes (23) multiple plug adaptors (24) is (25)
Arts and Crafts Rooms	Corridors	☐ Exhaust inspections (180)	
☐ Fire-rated construction (28)	□ Number of exits (108)	☐ Filter maintenance (181)	Stages with Storage Under
☐ Fire detectors (29)	□ Dead-end travel (109)	☐ Fire extinguishing systems (182)	□ Fire-rated constr (265)
☐ Spray finishing (30)	□ Illuminated exit signs (110)	3 3 3 3 7 3 7 7 7 7	☐ Storage only (266)
☐ Limited Spraying Spaces (31)	□ Emergency lighting (111)	Library/Media Center (A)	☐ Fire detectors (267)
☐ Electrical Wiring & Equip (32)	☐ Fire-rated construction (112)	☐ Posted occupancy loads (189)	☐ Sprinklers (268)
☐ Kiln exhaust (33)	☐ Width of corridors (113)	☐ Number of exits (190)	
☐ Kiln fuel switch (34)	☐ Storage in corridors (114)	☐ Means of egress arrange (191)	Stairwells
☐ Eye glasses (35)*	☐ Artwork (115)	☐ Illuminated exit signs (192)	☐ Properly maintained (272)
☐ Toxic art supplies (36)*	Floreston and Communication	☐ Emergency lighting (193)	□Illuminated exit signs
Auditoriumo	Elevator and Conveying	☐ Fire-rated construction (194)	(273)
Auditoriums  ☐ Posted occupancy loads (37)	Systems  □Does not obstruct egress (121)	☐ Fire detectors (195)	☐ Emergency lighting (274) ☐ Stair enclosure (275)
☐ Number of exits (38)	□Certificate of Inspection (122)	Mechanical & Furnace Rooms	□No storage (276)
☐ Means of egress arrange (39)	Doctineate of hispection (122)	☐ Fire-rated construction (198)	☐ Fire detector (277)
☐ Illuminated exit signs (40)	Exterior Items	☐ Fire detectors (199)	
☐ Emergency lighting (41)	☐ Exterior stairs maintained	☐ Storage of combustibles (200)	Storage/Supply/Closets
☐ Fire-rated construction (42)	(123)	,	☐ Fire-rated constr (283)
☐ Fire detectors (43)	☐ Fire lanes (124)	Music Practice Rooms	☐ Fire detector (284)
	☐ Fire dept connection (125)	☐ Sound proofing (202)	□ Classroom/janitor's (285)
Automotive Shops	☐ Fire hydrants (126)	D D	
☐ Fire-rated construction (51)	Fire Feene Steins	Photo Developing Labs	Swimming Pools
☐Fire detectors (52) ☐ Spray paint rooms (53)	Fire Escape Stairs  ☐ Existing fire escapes (128)	☐ Fire-rated construction (208) ☐ Fire detector (209)	□Occup loads (289) (A) □ Number of exits (290) (A)
☐ Limited Spraying Spaces (54)	☐ Access to fire escapes (120)	☐ Exhaust fan (210)	☐ Egress arrange (291) (A)
☐ Electrical Wiring & Equip (55)	☐ Protection of openings (130)	☐ Chemical storage (211)	☐ Exit signs (292) <b>(A)</b>
☐ Welding booth exhaust (56)	☐ Testing (131)	2 Onemical storage (211)	□ Emerg lighting (293) (A)
☐ Eye glasses (57)*	_ : seaming (: s : )	Science Laboratories	☐ Fire-rated constr (294)
, 1 3 (1 ,	Greenhouses	☐ Fire-rated construction (225)	(A)
Bleachers and Grandstands	☐ Fire-rated construction (132)	☐ Fire detector (226)	ÙVapor-proof lights (295)*
☐ Inspection/maintenance (63)*	☐ Fire alarm systems (133)	☐ Exhaust fan (227)	□ Exhaust fan (296)*
☐ Storage underneath (64)	□Fire detectors (134)	☐ Fume hood exhaust (228)	☐ IDPH equipment (297)*
B 11 B		□Eye glasses (229)*	☐ Fire extinguisher (298)
Boiler Room	Gym and Multipurpose Rooms	☐ Chemical storage (230)	☐ Fire detectors (299)
□ Door swing (69)	☐ Posted occupant loads (138)	☐ Emergency fuel switch (231)	Tanahara Markraama and
☐ Fire-rated construction (70) ☐ Housekeeping (71)	☐ Number of exits (139) ☐ Means of egress arrange	Shower and Locker Rooms	Teachers Workrooms and Lounges
□Fire detectors (72)	(140)	□ Number of exits (235)	☐ Fire-rated constr (301)
□Emergency fuel switch (73)	☐ Illuminated exit signs (141)	☐ Illuminated exit signs (236)	☐ Fire detector (302)
☐ Inspection posted (74)	□ Emergency lighting (142)	□ Exhaust fan (237)*	□ Exhaust fan (303)
. , ,	☐ Fire-rated construction (143)	☐ Vapor-proof lights (238)*	` ,
Cafeteria (A)			Time-Out Rooms
☐ Posted occupant loads (80)	Home Economics and Family	Stages (Large)+Accessory	☐ Ceiling height (304)
□ Number of exits (81)	Services Rooms	Rooms	☐ Safe construction (305)
☐ Means of egress arrange (82)	☐ Fire-rated construction (151)	□Illuminated exit signs (243)	☐ Locking (306)
☐ Illuminated exit signs (83)	☐ Fire detector (152)	☐ Emergency lighting (244)	☐ Monitoring (307)
☐ Emergency lighting (84) ☐ Fire-rated construction (85)	□ Exhaust fan (153	☐ Fire-rated construction (245) ☐ Proscenium wall protection (246)	Toilets
☐ Fire detectors (86)	Industrial Technology Labs	☐ Curtains and scenery (247)	□ Exhaust fan (309)*
ET inc detectors (66)	☐ Fire-rated construction (161)	☐ Sprinklers and ventilators (248)	Exhaust fair (600)
Classrooms	☐ Fire detectors (162)	☐ Standpipes (249)	Woodworking Shop
□ Doors unlocked (93)	☐ Welding booth exhaust(163)		☐ Fire-rated constr (315)
☐ Fire-rated construction (94)	□ Eye glasses (164)*	Stages (Small)	☐ Fire detectors (316)
☐ Door glass-vision panel (95)		☐ Illuminate exit signs (256)	□Fire extinguishers (317)
☐ Classroom door swing (96)	Kitchens	☐ Emergency lighting (257)	☐ Sawdust collector (318)
☐ Artwork in classrooms (97)	☐ Fire-rated construction (176)	☐ Curtains+scenery (258)	☐ Eye glasses (319)*
	☐ Fire detectors (177)	☐ Fire detectors (259)	☐ Housekeeping (320)
	☐ Fire extinguishers (178)		
	☐Cooking hood exhaust (179)		

District					Date:		
School							
School Address			ess			Inspected by:	
				Administration and General Building Requirements			
Υ	N	N/A		(Code references found in the Glossary)		Remarks	
			1	Safety reference plans			
			2	School safety drills			
			3	Annual review of crisis plans			
			4	Hold-open devices			
			5	Unobstructed exits			
			6	Emergency lighting and illuminated exit signs			
			7	Testing of emergency lighting and exit signs			
			8	Flammable/combustible liquids + chemicals			
			9	Fire alarm system			
			10	Fire alarm audibility			
			11	Unobstructed manual fire alarm stations			
			12	Inspection, testing, maintenance fire alarm system			
			13	Functional sprinkler system			
			14	Clearance above storage and from sprinklers			
			15	Functional standpipe system			
			16	Fire extinguishers			
			17	Safety glazing*			
			18	Emergency shower and eye wash stations*			
			19	Wall-mounted alcohol hand-rub dispensers			
			20	Decorative vegetation			
			21	Space heaters			
			22	Furnishings and decorations			
			23	Interior Wall, ceiling, and floor finishes			
			24	Extension cords/multiple adaptors			
			25	Electrical systems			
			26	Carbon Monoxide Detection			
				Specific Requirements for	Rooms and	d Spaces	
		1	1 1				
Υ	N	N/A		Arts and Crafts Rooms		Remarks	
			28	Fire-rated construction and door closers			
			29	Fire detectors			
				Spray finishing operations using flammable finishes			
				Limited spraying spaces			
				Explosion proof fixtures			
				Kiln exhaust fan			
				Kiln fuel switch			
				Eye glasses*			
			36	Toxic art supplies*			
Υ	N	N/A		Auditoriums		Remarks	
				Posted occupancy load			
				Number of exits			
				Means of egress arrangement			
				Illuminated exit signs			
	<u> </u>			Emergency lighting			
				Fire-rated construction and door closers			
			43	Fire detectors			

Υ	N	N/A		Automotive Shops	Remarks
•		14/7	50	Emergency lighting	Tromaino
			51	Fire-rated construction and door closers	
			52	Fire detectors	
			53	Fire protection in spray paint rooms and booths	
			54	Limited Spraying Spaces	
			55	Explosion proof lights	
			56	Welding booth exhaust	
			57	Eye glasses*	
Υ	N	N/A		Bleachers and Grandstands	Remarks
			63	Installation, inspection and maintenance*	
			64	Combustible storage and waste accumulation	
Υ	N	N/A		Boiler Room	Remarks
			69	Door swing	
-			70	Fire-rated construction and door closers	
			71	Housekeeping	
			72	Fire detectors	
			73	Emergency fuel burner switch	
			74	Certificate of inspection posted	
Υ	N	N/A		Cafeteria (A)	Remarks
			80	Posted occupant loads	
			81	Number of exits	
			82	Means of egress arrangement	
			83	Illuminated exit signs	
			84	Emergency lighting	
			85	Fire-rated construction and door closers	
			86	Fire detectors	
				Olara a range	D
Y	N	N/A		Classrooms	Remarks
			93	Inside of exit doors unlocked	
			94	Fire-rated construction and door closers	
			95	Door glass-vision panel	
			96	Classroom door swing	
				Computer Hub Classia	Domorko
Υ	N	N/A	400	Computer Hub Closets	Remarks
			102	Fire detectors	
v	A,	B1/ A		Corridors	Remarks
Y	N	N/A	400		nemarks
	1		108	Number of exits	
	1		109	Dead-end travel	
	1		110	Illuminated exit signs	
	<del>                                     </del>		111	Emergency lighting	
	<del>                                     </del>		112 113	Fire-rated construction  Capacity and width of corridors	
			114	Storage in corridors and lobbies	
			115	New Artwork	
			110	INGW AITMOIR	
Υ	N	N/A		Elevator and Conveying Systems	Remarks
- 1	14	13/74	121	Does not obstruct egress	Romano
		1	141	Bood not obstruct ogress	

			122	Certificate of inspection	
					_
Υ	N	N/A		Exterior Items	Remarks
			123	Exterior stairways properly installed/maintained	
			124	Fire lanes	
			125	Fire department connection	
			126	Fire hydrants	
Υ	N	NI/A		Fire Escape Stairs	Remarks
<u> </u>	IN	N/A	128		Kelilaiks
			129	Existing fire escapes  Access to fire escapes	
			130	Protection of openings	
			131	Testing	
			101	rooming	
Υ	N	N/A		Greenhouses	Remarks
			132	Fire-rated construction and door closers	
			133	Fire alarm systems	
			134	Fire detectors	
Υ	N	N/A		Gym and Multipurpose Rooms	Remarks
			138	Posted occupant loads	
			139	Number of exits	
			140	Means of egress arrangement	
			141	Illuminated exit signs	
			142	Emergency lighting	
			143	Fire-rated construction and door closers	
					Damard -
Υ	N	N/A		Home Economics+Family Services Rooms	Remarks
			151	Fire-rated construction and door closers	
			152	Fire detectors	
			153	Exhaust fan	
Υ	N	N/A		Industrial Technology Labs	Remarks
•	- '	11/7	160	Emergency lighting	romano
			161	Fire-rated construction and door closers	
			162	Fire detectors	
			163	Welding booth exhaust	
			164	Eye glasses*	
Υ	N	N/A		Kitchens	Remarks
			176	Fire-rated construction and door closers	
			177	Fire detectors	
			178	Fire extinguishers	
			179	Range canopy exhaust	
			180	Inspection and cleaning of cooking exhaust system	
			181	Filter installation and maintenance	
			182	Cooking hood extinguishing systems	
	<del>  _</del> _			Library and Madia Cantara (A)	Domorko
Υ	N	N/A	400	Library and Media Centers (A)	Remarks
		-	189	Posted occupancy loads	
	1		190	Number of exits	
			191	Means of egress arrangement	
	1	<u> </u>	192	Illuminated exit signs	

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			193	Emergency lighting	
			194	Fire-rated construction and door closers	
			195	Fire detectors	
Y	N	N/A		Mechanical & Furnace Rooms	Remarks
	- 14	14/7	198	Fire-rated construction and door closers	Nomano
			199	Fire detectors	
			200	Storage of combustibles	
			200	Storage of combustibles	
Υ	N	N/A		Music Practice Rooms	Remarks
	IN	IV/A	202	Sound proofing used as wall covering	Remarks
			202	Sound probling used as wall covering	
Υ	N	N/A		Photo Developing Rooms	Remarks
			207	Emergency lighting	
			208	Fire-rated construction and door closers	
			209	Fire detectors	
			210	Exhaust fan	
			211	Proper storage of chemicals	
				Tropor derage of enermodic	
Υ	N	N/A		Science Laboratories	Remarks
•		1471	225	Fire-rated construction and door closers	
			226	Fire detectors	
			227	Exhaust fan	
			228	Fume hood exhaust	
			229	Eye glasses*	
			230	Proper storage of chemicals	
			231	Emergency fuel burner switch	
				3, 1, 11 11 11 11	
Υ	N	N/A		Shower and Locker Rooms	Remarks
			235	Number of exits	
			236	Illuminated exit signs	
			237	Emergency lighting	
			238	Exhaust fan*	
			239	Vapor-proof lights*	
Υ	N	N/A		Stage (Large), and Accessory Areas	Remarks
			243	Illuminated exit signs	
			244	Emergency lighting	
			245	Fire-rated construction and door closers	
			246	Proscenium wall protection	
			247	Curtains and scenery	
			248	Sprinkler systems and ventilators	
			249	Standpipes for stages	
Υ	N	N/A		Stages (Small)	Remarks
			256	Illuminated exit signs	
			257	Emergency lighting	
			258	Curtains and scenery	
			259	Fire detectors	
	ļ				_
Υ	N	N/A		Stages with Storage Underneath	Remarks
			265	Fire-rated construction and door closers	
			266	Noncombustible storage only	

			T	T	
			267	Fire detectors	
			268	Sprinklers	
Υ	N	N/A		Stairwells	Remarks
			272	Properly maintained stairs	
			273	Illuminated exit signs	
			274	Emergency lighting	
			275	Interior exit stair enclosure	
			276	No storage under stairs	
			277	Fire detectors	
					Remarks
Υ	N	N/A		Storage/Supply/Closets	
			283	Fire-rated construction and door closers	
			284	Fire detectors	
			285	Classroom/janitor's closets	
Υ	N	N/A		Swimming Pools	Remarks
			289	Posted occupancy loads (A)	
			290	Number of exits (A)	
			291	Means of egress arrangement (A)	
			292	Illuminated exit signs (A)	
			293	Emergency lighting (A)	
			294	Fire-rated construction (A)	
			295	Vapor-proof lights*	
			296	Exhaust fan*	
			297	IDPH safety equipment*	
			298	Fire extinguishers	
			299	Fire detectors	
Υ	N	N/A		Teacher's Workroom/Lounge	Remarks
			301	Fire-rated construction and door closers	
			302	Fire detectors	
			303	Exhaust fan	
Υ	N	N/A		Time-Out Rooms	Remarks
			304	Ceiling height	
			305	Safe construction	
			306	Locking	
			307	Monitoring	
Υ	N	N/A		Toilets	Remarks
			309	Exhaust fan*	
Υ	N	N/A		Woodworking Shops	Remarks
			314	Emergency lighting	
			315	Fire-rated construction and door closers	
			316	Fire detectors	
			317	Fire extinguishers	
			318	Sawdust collector and exhaust	
			319	Eye glasses*	
			320	Housekeeping	

<sup>\*</sup>Will not be addressed by fire service personnel

Comme	<b>3:</b>